

DECEMBER 2025

Parkwood Press



The Parkwood Association Neighborhood Newsletter

*Merry
Christmas*



Happy
Kwanzaa



*Happy
Hanukkah*

*Happy Holidays
to our Parkwood friends and neighbors!*

We wish you all a wonderful holiday season and all the best in 2026.

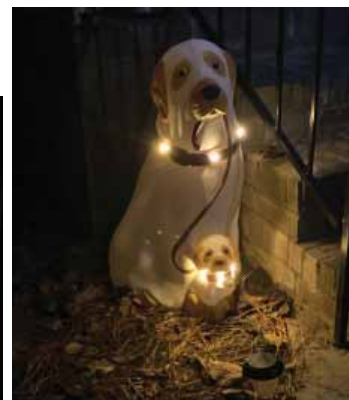
Your Parkwood Association Board of Directors

Parkwood Fall Festival



photos by:
Mike Brooks

Halloween in Parkwood



photos submitted by: Marie Dean

Parkwood Board

2025 - 2026

Marie Dean, President, Dist.8

Janie Long, Vice Pres. Dist. 4

Vickie Wheeler, Secretary, Dist. 2

George Greene, Treasurer, Dist.5

Dist 1: Diane Wright*	Dist 5: OPEN
Dist 1: OPEN	Dist 6: Bobetta Clark-Jones*
Dist 2: Chris Classen	Dist 6: OPEN
Dist 3: Richard Evert	Dist 7: Felipe Rodriguez
Dist 3: OPEN	Dist 7: OPEN
Dist 4: OPEN	Dist 8: Liz Scisco

*Serving At-Large

The PA Board meets on the 2nd Thursday of the month at 7 pm via Zoom

Parkwood on Social Media

ParkwoodNC Google Group

<https://groups.google.com/g/parkwoodnc>

Parkwood on Facebook:

<https://www.facebook.com/ParkwoodNC>

Parkwood on Instagram:

<https://www.instagram.com/parkwoodnc/>

Parkwood's Website

Familiar Parkwood Resources and more can be found at our website,

<https://parkwoodnc.org/>

Advertise in Parkwood Press

Place your Business Card, Quarter Page, Half or Full Page Ad in our newsletter.

Email the Parkwood Association Office for pricing and further details,
pa.office@parkwoodnc.org.

Parkwood Office

Parkwood Association

1417 Seaton Road

Durham, NC 27713

Phone: (919) 544-2161

Email: pa.office@parkwoodnc.org

Website: parkwoodnc.org

Office Hours: Wednesday 2:30 - 5:00 pm

Laura Denny, our office administrator,
is available by email or phone.
Please allow 24 hours for a reply.

Holiday Schedule Changes for Office Hours

We will not have our typically scheduled office hours on Wednesday, December 24th or Wednesday, December 31st.

Please reach out to Laura via email at pa.office@parkwoodnc.org, if you need assistance.

Bulky Item Pickup

Residents can submit a request online at www.durhamnc.gov/durham-one-call or call Durham One Call at 919-560-1200.

Generally, 3 items can be picked up for Free.

When disposing of appliances, all food and debris must be removed prior to collection. Remove or secure doors to eliminate potential hazards to children. When disposing of lawn equipment, gasoline, oil and any other fluids must be removed before collection.

Prohibited Items

There are items that are excluded from Bulky Item curbside service. These items should be disposed of at the City's Waste Disposal and Recycling Center, located at 2115 East Club Boulevard.

Parkwood Homeowner Dues for 2026 are \$290

Payments are due January 1, 2026
Dues not paid by March 31st will have an additional late fee applied on
April 1st.

How to pay:

Mail a check:

Parkwood Association
c/o Professional Property Management, Inc
PO Box 1379
Commerce, GA 30529

Pay Online:

Visit parkwoodnc.org/payments
Click on "Make an Online Payment" link.
Enter required information on the form.

Dues not paid by 3/31/2026 will incur additional fees.

**If you cannot pay your entire assessment, please contact PPM to set up a payment plan to avoid additional fees.
Contact PPM by phone, 919-848-4911**

Mailing Payments

If you mail payments for Parkwood Association dues, including via your Bank's Bill Pay, please take note of these critical reminders:

- All payments go to PPM, not to our Parkwood Office.
- Mail checks to PO Box 1379 Commerce, GA 30529
- Do not mail payments to PPM's physical office. Doing so will delay processing, which can result in late fees.
- Make checks payable to Parkwood Association. Do not make checks payable to PPM.

These are important to avoid delays and to serve you more efficiently.

Customers can sign up for automatic draft by visiting PPM's website, <https://ppmral.com/ppm-automatic-draft-form>

Changes to Parkwood Press Delivery

Our January 2026 issue of Parkwood Press will be delivered to every household in Parkwood, as will the July 2026 issue.

All other monthly issues for 2026 will be online delivery only. If you require a printed copy of the newsletter, you may stop by the Parkwood Association Office on Wednesday afternoons between 2:30 pm and 5:00 pm to pick up a printed copy.

This December issue of Parkwood Press is the last issue being delivered to those Parkwood homes that have been on our opt-in monthly paper delivery.

We will continue to email a link to the monthly newsletter to all homeowners registered for email via PPM. We will post a link on our website, parkwoodnc.org, on our Facebook page and via our Instagram account.

Please email pa.office@parkwoodnc.org if you have any questions.



Celebrate Advent with Parkwood United Methodist Church

Saturday, December 6 5:00 pm Christmas Cantata
presented by choirs from Parkwood UMC, Christus Victor Lutheran Church
and All Saints UMC Location: All Saints UMC 120 Small Wood Dr. Morrisville

Sunday, December 21, 10:30 am Lessons and Carols

Wednesday, December 24, 4:30 pm Christmas Eve Service

Sundays - Adult Class at 9:30 am, Worship at 10:30 am

Tuesdays - Lectio Divina at 8 am on Zoom,
email adam.benson@nccumc.org for Zoom invitation

Parkwood United Methodist Church
5123 Revere Road Durham, NC 27713



JOIN US FOR

CHRISTMAS EVE

5PM, DECEMBER 24



1515 CLERMONT ROAD, DURHAM, NC 27713

Summary of Minutes from November 13, 2025 Board Meeting

Guests: Peter Eisenmann, Steven Berkowitz
Call to Order 7:06 pm

Attendance: Diane Wright, Vickie Wheeler, Chris Classen, Richard Evert, Janie Long, George Greene, Felipe Rodriguez, Marie Dean, Liz Scisco

Minutes from previous Meeting of the Board of Directors

Motion to approve the minutes from the October meeting of the Board of Directors. Second. Motion passes unanimously.

Committee Roundtable

Executive Committee - M. Dean

Executive Committee Minutes 5 November 2025

Marie Dean, President
Janie Long, Vice President
Vickie Wheeler, Secretary
George Greene, Treasurer (absent)

1. The next EC meeting will be 4 Dec at 7:30
2. Exterior painting of the Office/CC Is complete.
3. Spectrum account. Vickie will ask Laura to contact Google/AT&T to switch.
4. PPM contract. Marie will contact PPM to get the actual annual cost of this contract.
5. Email requesting to build an ADU in the backyard. Our Covenants only allow for one single family home per lot in Parkwood. Discussion was held about this request trend and possible reasons.
6. Traffic calming. Janie is working with DOT and a traffic study has been requested. Suggestion was made to add a school warning light on Revere before cars get to the Mosque school.
7. Action items for next month - Follow up procedures/actions for cars still parked on lawns after the letter that went out.
8. Board member confidentiality/non-disclosure, Marie will contact Ganley for a cost estimate.
9. Halloween – decorated homes, Pictures have been sent to Laura.

Meeting adjourned at 8:15 pm.

Approval of PPM Contract
PPM Management Agreement-Financial

Motion to approve PPM's contract. Seconded. Motion passes unanimously.

Finance Committee - G. Greene

Parkwood HOA Finance Committee Meeting

Meeting Time: November 4, 2025 at 7:00pm
Call to Order: 7:02 pm
Adjourned: 8:30 pm

Attendance: George Greene, Marie Dean, Felipe Rodriguez

Business for Committee Discussion
General Activities:

1. Finance committee met with members of the Board of Directors to review and discuss the proposed budget for 2026.
2. Committee reviewed invoices from collections attorney.

Motions to present to board:

Motion to pay 6 invoices, each \$316.61 for a total of \$1,899.66 from GL-code 12-00529 Legal-General, from collections attorney Bagwell Holt Smith for routine services regarding filing liens on delinquent accounts. Second. Motion passes unanimously.

Budget Discussion / Approval for 2026

The Budget for 2026 was passed in Executive Session with an annual assessment of \$290.

Parks, Lawns and Ballfield - L. Scisco

Parkwood HOA Parks, Lawns, & Ballfield Committee Meeting

November 3, 2025: 7:00 pm
Meeting Time: November 3, 2025 @7:00pm
Call to Order: 7:05 pm
Adjourned: 8:21 pm

Attendance: Bill Mitchell, Steven Berkowitz, Michael Brooks, Rob Shoaf, Marie Dean, Chris Classen, George Greene, Liz Scisco

Business for Committee Discussion

1. Maintenance (Grounds Contract)

- a. RFP 2025 Updates (Liz): (2 companies attended tour)
 - i. RLC (received on time): Liz to check in on Tuesday.
 1. Maintenance: \$72,255 (6021.25/mo)
 - a. Budget \$77,770 (would need to allow more for mulch?)
 - b. (Steven) Suggests that we ask RLC to clear debris from drainage year-round
 2. Plantings: \$7140 (595/mo)
 - a. *Budget is \$18k, would allow us to supplement with plantings and mulch as needed
 - ii. Cardinal Landscaping (received today)
 1. Maintenance: \$336,972.00/28,081
 2. Plantings: \$55,284.00/4607
 - iii. Greenscape (Declined)
- b. Works In Progress (Bill)
 - i. RLC poison ivy control (one-time) on the trails
 - ii. 1608 Euclid/4702 Brentwood: Determine Mowing/Brushhogging
 - iii. Bush-hogging at 5336 Revere

2. Plantings (Landscaping): (Rob/Chris/Jeff)

- a. Goodyear Circle Resolution:
 - i. Second Opinion Review:
 1. Placement fine, recommend trimming trees back a bit (Bill/Donald Allen)
 2. Water needed during 1st year, but should be ok if planted during the fall
 - ii. We can add a drip line with a hose connection if neighbors are willing to drag a hose and connect to it. The cost for this would be \$175. Waiting until spring/summer to see if we need it.

Motion to Plant (7) Chindo viburnum at 4-5 Feet Tall at an approximate spacing of 5ft, replace (3) existing plants, provided and installed by Rescue Lawn Care at a cost of \$775. GL Code 00458 Landscaping. Seconded. Motion Approved in committee.

b. Works in Progress

- i. New Planting Proposal for Sedwick Park (Chris and Jeff)
- ii. Plantings Google Survey (Liz) Please



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- IMPROVE POSTURE
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- STRESS REDUCTION
- GREAT FOR DESK WORKERS
- SMALL CLASS SIZE

FREE VOUCHER CODE: Parkwood_dec

FREE STRETCHING CLASS FOR PARKWOOD

<https://youtrainfitness.com/free-stretching-class-in-durham-nc/>

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SCAN QR CODE TO BOOK STRETCHING CLASS NOW!



5611 NC Highway 55, Suite 102, Durham, NC 27713 | 919-627-8348 |

www.youtrainfitness.com

- submit comments by 11/11, plan to send out 11/12
- iii. Tree Update (Chris): Wait until next spring.
- 3. Playgrounds: In Progress
 - a. Trash Can lids: Need to paint 2nd spare can (Chris to follow up)
 - b. Cleaning: Follow up with Barrs: (Marie)
- 4. Drainage & Lake Maintenance: (Steven)
 - a. Clermont Steps to Lake Project: Semi-Final Review
 - i. Tom Konsler: Management of 6'-7' platform at top (made of trex), and constructing steps on top of existing steps (existing may prevent erosion)
 - 1. Tom will re-bid project per RLC bid with 8x8 timbers with crusher run gravel
 - ii. RLC: \$2750 (I would also budget \$3000 for this and make sure we have a representative there to guide/mark areas). Need to update bid and will submit motion via email on 11/11.
 - 1. This is for removal and hauling of the 7 existing railroad tie steps on Clermont that lead down to the lake. We will replace the steps with new 6x6 pressure treated lumber which will be secured with rebar. The new steps will be 6ft wide. We will also remove any roots or level the area where needed in the 6 ft wide area.
 - a. Steven suggests 8x8 lumber PT
 - b. Talk to Jay about Handrail.
 - iii. 1st Choice Landscaping: install of PT 6x6 steps, and options for stone treads
 - iv. Comments: Ramp possibility?
 - v. Logs built-up below dam: Dragonfly to do this week (11/3)
 - b. Works In Progress
 - i. Bahai Center/Parkwood Common Area Drainage project
 - ii. Dam Engineer Review
 - iii. Water lilies
- 5. Trail Maintenance (Steven)
 - a. Bamboo stump grinding Complete
 - b. Curtis bamboo issue: Offer for volunteers to help bring cleared bamboo to street
 - c. Adding Gravel to trails -Steven contacting Stewart Bryan
 - i. Areas Included: Sedwick Park Bridge, Pelham Road end of the Sedwick Park (Dam) Trail, Red Hydrant Trail, Old Growth ramps, Garden Path
 - ii. Add compacted surfacing material to these spots, furnishing all material, equipment and labor for \$4716.00
 - iii. Parts of Lotus Pond trail: washed away areas and roots to cover Rough Estimate \$1000
- 6. Tree Report (Bill)
 - a. New trees
 - i. Motion 1: To authorize Donald Allen to cut down two dying ash trees behind 108 Emerald Circle, threatening structures at 108 Emerald Circle and 115 & 117 Bradley Circle for \$1,000. Approved via Email.
 - ii. Motion 2: To authorize Donald Allen to cut up and remove a dead tree that fell onto the dam, the 15 ft of trunk still standing, and a broken branch hanging from a tree on parkland 75 ft west of Sedwick Park for \$550. Approved via Email.
 - iii. Motion 3: To authorize Donald Allen to cut up and remove a dead tree at 123 Montclair for \$850. GL Code #05078. Seconded. Motion Approved.
 - b. Work in Progress: Evaluate tree policy? Clarify costs.

Motion to Plant (7) Chindo viburnum at 4-5 Feet Tall at an approximate spacing of 5ft, replace (3) existing plants, provided and installed by Rescue Lawn Care at a cost of \$775. GL Code 00458 Landscaping. Seconded. Motion Approved in committee. Seconded. Motion passes with one opposed.

Motion to accept Rescue Lawn Care's proposals for both Plantings/Landscaping (\$7140 per year / \$595 per month) and Grounds Maintenance (\$72,255 per year / \$6021.25 per month) services. These contracts will use GL Code 00458 (Landscaping) and GL Code 00531 (Grounds) respectively. Second. Motion passes unanimously.

Motion to accept Rescue Lawn Care's proposal to replace the landscape timbers South of Clermont road at the lake access with a 6' wide stair using 6x6 pressure-treated lumber, at a cost not to exceed \$3000 using GL Code 00589 (Trail Maintenance). Tabled until the next Meeting of the Board.

Garden Committee - C. Classen

October in the garden is all about watching plants die back and harvesting the very last produce. I have tomatoes ripening on my windowsill. Susan got one last eggplant. There are lots of tiny hot peppers under cover. Susan bought some greens for us to plant when our garden is cleaned up. Wish for a few more sunny days and a little rain. Our volunteer hours for October were 14.

Parkwood Press & Social Media - L. Denny

Reminder, the deadline for the December issue of Parkwood Press is November 15th. This is an opt-in print of the newsletter. A paper copy will be delivered to about 130 Parkwood homes.

Parkwood on Social Media

Facebook

Our Facebook presence stands at 829 Followers. Our posts were viewed by 548 individual viewers and we had 478 page visits in the past 28 days. There were 2 posts of original Parkwood Association content. We also shared the link to our Parkwood Fall Fest Event and shared a post for Parktown Food Hub.

Instagram

Our Instagram account, parkwoodnc, now has 62 followers. We've recently shared our November newsletter and a promotion for Parkwood Fall Fest.

ParkwoodNC Google Group

Our group has 884 members. There have been 11 new posts/conversations since our October Board of Directors meeting.

Parkland Planning Committee - P. Eisenman

PPC Meeting 10/21/2025

Date: October 21, 2025 6:58 PM EDT

Participants: Steven Berkowitz, Mike Brooks, Chris Classen, Marie Dean, Wray Dean, Pete Eisenmann, Janie Long, Rob Shoaf, David Sokal,
Duration: 60.00 mins

Overview

- Incorrect email addresses for Wray and Marie identified, necessitating updates to the email distribution list for future communication accuracy.

- NCDOT approved modifications for signage design, switching to a single-pole, with \$1,900 manufacturing cost and \$182.50 permit fee per sign; installation timing affected by ongoing Sedwick Road construction.
- City mandates permanent vegetative features for sign bases, requiring minor design alterations and board approval for a \$1,000 refundable security deposit.
- Playground survey revealed maintenance and pest management issues; potential senior fitness projects discussed without commitment to grant applications as of yet.
- Maintenance responsibilities for playgrounds confirmed under Parks and Lawns; tree watering efforts by volunteers noted as insufficient.
- Trail development efforts led by David Sokal face volunteer shortages; Steven Berkowitz plans to consult original builder Stewart Bryan for potential improvements.
- Traffic speed and volume study initiated with a 9-12 week evaluation time frame; Parkwood's location limits prioritization for improvements impacting the timeline.
- Ongoing paint and maintenance work at the office building reported; redesign of signs to

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durable materials under review by Mike Brooks.

- The next PPC meeting scheduled for November 18, 2025, at 7 PM to further address progress and challenges.

Motion to authorize the President or member of the Executive Committee to take necessary steps to procure a Cashier's check for \$1000 to be drawn from GL-06027 PPC Engineering to be delivered to the appropriate NC DOT authorities, upon receipt of all necessary permits from the City of Durham for the Sedwick Road signs. This check will be held in reserve to serve in lieu of the State's required performance and indemnity bond. The authorization in this motion shall expire if not exercised prior to January 1, 2026. Second. Motion passes unanimously.

Motion to authorize the president or a member of the Executive Committee, in the event of the denial of either or both permit applications currently pending for the City of Durham for the Sedwick Road Signs, to file an appeal with the appropriate City authorities. Second. Motion passes unanimously.

Native Seed Starting Workshop

Friday, December 12th from 9:30-11:30

Saturday, December 13th from 9-12.

This is a self-guided workshop. All materials and resources are provided by Leaf & Limb and Handsome Trig's Prairie Patch.

You will learn:

- * the benefits (and ease) of growing natives in your yard and shared landscapes
- * a method to germinate native seeds outside over the winter
- * resources on how to germinate native seeds in your refrigerator
- * how (and when) to transplant and care for your native plants

Everyone in attendance will leave with:

- * a selection of planted native seeds to overwinter in their backyard
- * resources to care for their native seeds

No need to bring anything.

Kids welcome!

Events Committee - V. Wheeler

Events Committee Update October 2025

The Movie on the Lawn had a good turnout for our first showing and has received some positive feedback as well as suggestions for future movies to show.

The Fall Festival is on 15 Nov and is coming together. We hope to see everyone there. Still have room for some volunteers if you would like to help out.

New Business

Minutes Review

Motion to adjourn. Seconded. Motion passes

The next meeting of the
Parkwood Association Board of Directors
is scheduled for December 11, 2025
at 7:00 pm via Zoom

If you would like to attend as a guest, please email the office, pa.office@parkwoodnc.org no later than December 9th.

Thank you to our Parkwood Fall Festival Vendors



Kids' Corner

(Find a stocking, a gift, and a Christmas tree. Then, decorate your page!)

¡CINCO Días! CINQ Jours! FIVE Days to Christmas! A Story Sprinkled with Español and Français©

by: Isabel Cruz Rodriguez



¡Hola, Llegamos!
Bonjour, Nous sommes arrivés!
Our cousins from Europe are here
For Christmas in the USA!

¡DECOREMOS! DÉCORONS!
Outside the leaves are turning
Let's use them to DECORATE!

¡CINCO Días! CINQ Jours!
Christmas is almost here
Only FIVE Days to go!

¡ESCRIBAMOS! ÉCRIVONS!
Let's make lists of things
We're wishing for.

¡CUATRO Días! QUATRE Jours!
Christmas is almost here
Only FOUR Days to go!

¡APRENDAMOS! APPRENNONS!
Let's learn the story
of the First Christmas.

¡TRES Días! TROIS Jours!
Thanksgiving is almost here
Only THREE Days to go!

¡HAGAMOS! FAISONS!
Make stockings from felt and cardboard
To surprise our dinner guests.

¡DOS Días! DEUX Jours!
Let's start cutting and pasting
Only TWO Days to go!

¡AYUDEMOS! AIDONS!
Help Mommy bake delicious
Christmas cookies for dessert!

¡UN Día! UN Jour!
Christmas is almost here
Only ONE Day to go!

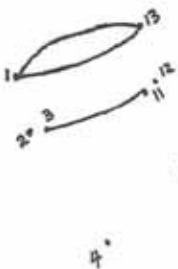


But.....

What is all the commotion outside our door?
Who is ringing the doorbell?

¡AY, NO! ¡ES HOY!
OH NON! C'EST AUJOURD'HUI!
OH, NO!
TODAY is CHRISTMAS!

...and we are still decorating!



Happy Holidays!



Are you enjoying Kids' Corner? Email me at: icrgraphics@aol.com



Contact the Board

All Board Members: board@parkwoodnc.org
 President & Officers: executive@parkwoodnc.org
 District Reps: district1@parkwoodnc.org
(be sure to use your district number)



Parkwood Association Committees

Events Committee, events@parkwoodnc.org
 Finance Committee: finance@parkwoodnc.org
 Garden Committee: garden@parkwoodnc.org
 Parkland Planning: possibilities@parkwoodnc.org
 Parks Lawns & Ballfield parksandlawns@parkwoodnc.org

Visit our website at parkwoodnc.org

December 2025

Sun

Mon

Tue

Wed

Thu

Fri

Sat

	<i>1</i> 7 pm Parks, Lawns & Ballfield Committee Mtg.	<i>2</i>	<i>3</i>	<i>4</i>	<i>5</i>	<i>6</i>
<i>7</i> 10 am Community Garden Mtg	<i>8</i>	<i>9</i>	<i>10</i>	<i>11</i> 7 pm Board of Directors Mtg.	<i>12</i>	<i>13</i>
<i>14</i> 10 am Community Garden Mtg Hanukkah begins	<i>15</i> Deadline for January issue of Parkwood Press	<i>16</i> 7 pm Parkland Planning Committee Mtg.	<i>17</i>	<i>18</i>	<i>19</i>	<i>20</i>
<i>21</i> 10 am Community Garden Mtg	<i>22</i> Hanukkah ends	<i>23</i>	<i>24</i>	<i>25</i> Christmas	<i>26</i> Kwanzaa begins	<i>27</i>
<i>28</i> 10 am Community Garden Mtg	<i>29</i>	<i>30</i>	<i>31</i>			